

INTERNSHIPS

The internship is a 1/2 credit option intended to provide seniors with the opportunity to study a career of their choosing.

Procedures

1. At least two weeks before the beginning of each semester, students must submit a written proposal to the principal, via email. Proposals not submitted by that date will not be considered. Internship proposals must describe the following:

- a. the main purpose of and goals for the program
- b. the work that the student will be doing weekly to achieve these goals
- c. the number of hours per week that the student will be participating in the program
- d. a description of the final project that will be presented to the committee at the end of the semester (As part of this course, students will be required to write a one - two page final paper summarizing the information that they have acquired about the career that was investigated.)

2. Proposals that do not address each area listed above will not be considered. The principal and internship teacher (Mr. Nance) will base their decision primarily on the information presented in the proposal. Failure to provide sufficient information may result in the proposal being denied.

3. Proposals may be approved as written, approved with modifications, or denied. Students will receive written notification of the decision.

4. Students may resubmit proposals which are modified and/or denied. Proposals must be resubmitted within two days of the date of notification. No extensions will be given. This decision is final and may not be appealed.

5. By the second day of the semester, students must be enrolled in a total of six credits. If they are not, a course of study will be prescribed for them.

6. Students must work two hours each week during the semester on their internship proposal.